

# YMCA OF CORSICANA

## Employment Application



**THANK YOU FOR YOUR INTEREST IN THE YMCA!**

The YMCA is an equal opportunity employer and does not discriminate in recruitment, hiring or other terms or conditions of employment on the basis of race, color, religion, national origin, gender, disability, age or any other status protected by law.

If you would like to join the YMCA staff team, please complete the application below in full.

APPLICANT INFORMATION													
Last Name				First				M.I.		Date			
Street Address						Apartment/Unit #							
City				State				ZIP					
Phone				E-mail Address									
Date Available						Desired Salary							
Position Applied for													
List available days/hours													
Preferred Job Status				Full Time <input type="checkbox"/>				Part Time <input type="checkbox"/>					
Are you authorized to work in the U.S.?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, explain						
Have you ever worked for the YMCA?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?						
Have you ever been convicted of a felony?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain						
How did you hear about this opening?				Job Posting <input type="checkbox"/>		Walk In <input type="checkbox"/>		Staff Referral <input type="checkbox"/>		Website <input type="checkbox"/>		Other <input type="checkbox"/> _____	
EDUCATION													
High School				Address									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
College				Address									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
Other				Address									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
SAFETY AND JOB SPECIFIC CERTIFICATIONS													
Type (CPR, First Aid, etc.)													
Describe any non-employment experience such as school or volunteer activities that might strengthen you application.													

**REFERENCES***Please list three professional references.*

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

**PREVIOUS EMPLOYMENT – START WITH MOST RECENT**

Company		Phone	
Address			
Supervisor			
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address			
Supervisor			
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address			
Supervisor			
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

What other business experience, personal experience or training have you had that may have prepared you for this position?

Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodation?

YES

NO

If no, explain:

## DISCLAIMER AND SIGNATURE

Notice to All Applicants: The YMCA enforces its policies and practices to prevent child abuse.

Allegations or suspicions of child abuse are taken very seriously at the YMCA and will be reported to the proper authorities for investigation. We have abuse reporting procedures, there are unscheduled visits from supervisors, we have an open door for parents, and we have a code of conduct for staff. We minimize opportunities for abuse to occur and we talk with children about personal safety and touching limits. We also screen carefully to prevent abusers from being hired and we provide child abuse prevention training to staff.

I authorize both the YMCA and persons listed to communicate with regard to any relevant information that may be required to reach an employment decision. I agree to hold such persons harmless with respect to any information they may supply.

I understand and agree that any offer of employment is contingent upon successful completion of all background check processes, including a criminal background check.

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

If employed, I understand my employment can be terminated at any time, with or without notice, and for any lawful reason.

I understand that all offers of employment are conditional upon my ability to provide appropriate documents regarding my identity and legal right to work in the United States.

Signature

Date



**FOR YOUTH DEVELOPMENT®**  
**FOR HEALTHY LIVING**  
**FOR SOCIAL RESPONSIBILITY**

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